

EVERY SCHOOL DAY MATTERS

MOMENTS MATTER, ATTENDANCE COUNTS.

PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE CHANGING

With the introduction of the new National Framework for Penalty Notices, the following changes will come into effect for Penalty Notice Fines issued after the **19 August 2024**.

Penalty Notices are issued to change behaviour and reduce the number of school days lost during term time for the purpose of a holiday. The pathway below outlines the decision-making process regarding the action that will be taken when a penalty notice referral is received from your child's school. However, please be aware that action will be considered on a case-by-case basis and may not follow this path.

PER PARENT PER CHILD

Penalty Notice Fines are issued on a per parent per child basis. For example, a fine for a parent with three children will result in receiving three invoices to the value of **£160 each**.

FIRST OFFENCE

The first time a Penalty Notice is issued for term time leave or irregular attendance the amount will be **£160 per parent per child paid within 28 days**.
Reduced to **£80 per parent per child if paid within 21 days**.

THIRD OFFENCE AND ANY FURTHER OFFENCES (WITHIN THREE YEARS)

The third time an offence is committed for term time leave or irregular attendance, a Penalty Notice will not be issued and the case will be presented straight to the Magistrates' Court.
Magistrates' fines can be **up to £2,500 per parent per child**. Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate due to the **'failure to safeguard a child's education'**.

FIVE CONSECUTIVE DAYS OF TERM TIME LEAVE

Penalty Notice Fines will be issued for term time leave of **five or more consecutive days**.

Inset training days are school days and can be included in the five or more consecutive days where there was intent to be absent for term time leave.

10 SESSIONS OF UNAUTHORISED ABSENCE IN A 10 WEEK PERIOD

Penalty Notice Fines will be considered when there have been 10 sessions of unauthorised absence in a 10 week period.

SECOND OFFENCE (WITHIN THREE YEARS)

The second time a Penalty Notice is issued for term time leave or irregular attendance, the amount will be **£160 per parent per child within 28 days**.



[1] Parent: In this Act, unless the context otherwise requires, "parent", in relation to a child or young person, includes any person who is not a parent of his but who has parental responsibility for him, or (b) who has care of him. Education Act 1996, section 576

For more information, please visit:

- [eastriding.gov.uk/learning/schools-colleges-and-academies/school-attendance/attendance-in-school](https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/school-attendance/attendance-in-school)
- [gov.uk/government/publications/working-together-to-improve-school-attendance](https://www.gov.uk/government/publications/working-together-to-improve-school-attendance)