



Snaith Primary School
Bourn Mill Balk Road
Snaith
Goole
DN14 9RE
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e-mail: snaith.primary@eastriding.gov.uk
Headteacher: Mrs Helen Calpin

Dear Parent/Carer,

Please sign and return this form to school, to indicate your agreement to the below terms and conditions.

Charges for Before School Club will be £3.75 for pre-booked sessions, £4.50 for ad hoc sessions (less than 48 hours' notice).

Charges for After School Club will be £7.50 for pre-booked sessions, £8.25 for ad hoc sessions (less than 48 hours' notice).

Extra sessions booked with less than 48 hours' notice will be at a slightly increased fee (as above). Cancellations with less than 48 hours' notice will be charged as a session taken.

At the end of the month an invoice will be sent out for the sessions taken.

- Payments which are not made within 7 days of the invoice will incur a £10 charge.
- A reminder letter/phone call will be sent after the 7th day from the due date.
- If, in the unlikely event, payment is still not made by the 14th day, children will be unable to take up any further sessions until payment is settled.
- Any unpaid bills by the end of that month will be forwarded to Corporate Billings

Child's Name:

Signed (Parent/Carer):

Date:

